



COMMUNITY CONTRIBUTIONS FUND

Linden Hills Co-op is pleased to be able to offer modest donations to a variety of community nonprofit organizations through our Community Contributions Fund. Most of our support is provided in the form of co-op donation **vouchers**, generally in amounts not to exceed \$50, which can be used to purchase goods from the co-op, or as **gift cards**, which may be used as door prizes or silent auction items. Gift cards are redeemable at Linden Hills Co-op. Occasionally, we are also able to donate store merchandise.

Our budget is limited, so we advise you to **apply a minimum of six weeks in advance** of your event or the date by which you need the donation, whichever is earlier.

In order to qualify for a cash or in-kind charitable contribution, organizations must:

1. Be nonprofit (that is, a public library, public school, or charitable organization as described in IRS Section 501(c)(3));
2. Be nonpartisan (that is, not affiliated with or promoting any specific political party or candidate);
3. Not discriminate on any basis;
4. Not use the contribution to advance a particular religious belief (religiously affiliated schools are not disqualified so long as they are located in Linden Hills and surrounding neighborhoods and the contribution supports the school in general and not the church/synagogue/mosque or religion in particular; and
5. Use the contribution for specific projects or events rather than promotions or operations.

Priority is given to neighborhood organizations and events that are aligned with Linden Hills Co-op's Ends Policies, which are:

- **Provides and promotes healthful food choices;**
- **Uses and promotes earth-friendly, sustainable products;**
- **Encourages activism on sustainability, health and nutrition-related issues; and**
- **Builds community within Linden Hills and surrounding neighborhoods.**

Please sign and date to show that you have read and understand the donation guidelines presented here; and to verify that the attached information is accurate:

Signature

Date

If you have questions about your request, please contact Leigh Huck, Membership and Community Outreach Coordinator at lhuck@linden hills.coop or 612-279-2449.



Organization requesting donation: _____

Address: _____

Organization phone: _____ Website: _____

Does this organization have charitable status (501)(c)(3)? _____

Your name: _____ Today's date: _____

Contact daytime phone number: _____

Contact email: _____

When do you need the donation? _____

Type of donation you are requesting:

Co-op gift card

Merchandise donation voucher

Other (please explain): _____

Please describe your organization's purpose or mission:

Date and location of event: _____

Please describe the event or purpose for which you are requesting a donation (please feel free to attach additional information—flyers, posters, announcements, etc.):

Please describe how your organization or event aligns with the Linden Hills Co-op's ends policies (you can read through the policies on the front page):

How many people do you expect at this event? _____

How will Linden Hills Co-op's participation be acknowledged?

You may drop this form off at Customer Service, email it to Leigh Huck at lhuck@lindenhills.coop, or mail it to Leigh Huck, Linden Hills Co-op, 3815 Sunnyside Ave, Minneapolis, MN 55410. Thank you!